



NEPAL RASTRA BANK
NEPALGUNJ OFFICE
Invitation for Sealed Quotations

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1. Nepal Rastra Bank *Nepalgunj Office* invites sealed quotations from registered Suppliers/ Contractors for Procurement of Miscellaneous Goods & Maintenance Works as follows :

S.No.	Sealed Quotation No.	Description of Goods/Works	Quantity	Bid Security Amount (Rs.)
1.	NRB/NEP/GOODS/SQ/03/080/81	Desktop Computer	10	50,000/-
2.	NRB/NEP/GOODS/SQ/04/080/81	Online UPS	2	15,000/-
3.	NRB/NEP/WORKS/SQ/03/080/81	Maintenance of Canteen	1	12,500/-
4.	NRB/NEP/WORKS/SQ/04/080/81	Maintenance of Vault Room	1	12,500/-

2. Eligible Bidders may obtain further information and inspect the Sealed Quotation Documents at the office of **Nepal Rastra Bank, Nepalgunj Office, Dhambojhi Chowk, Banke**, Tel: 081-590169, email: nrbnep@nrb.org.np. Further, the notice can also be viewed from the Bank's Website www.nrb.org.np.
3. A complete set of Sealed Quotation Documents may be purchased from **Nepal Rastra Bank, Nepalgunj Office** by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of Rs. 1,000.00 till 2080/10/10 during banking hours. Information to deposit the fee of bidding document in Bank:
Name of the Bank: **Nepal Rastra Bank, Nepalgunj Office**
Account Name: **Other Miscellaneous Income**
Account No.: **2100000/030/011/524**
4. Sealed Quotations must be submitted to the Nepal Rastra Bank, Nepalgunj Office by hand on or before **12:00 Noon** on 2080/10/11. Bids received after this deadline will not be accepted.
5. The bids will be opened in the presence of Bidders' authorized representative who choose to attend at 12:30 PM on 2080/10/11 at the Nepal Rastra Bank, Nepalgunj Office, Banke.
6. Bids must be valid for a period of 45 days from the last date of submission of Sealed Quotations and must be accompanied by aforementioned Cash Security or Bank Guarantee which shall be valid for 75 days from the last date of submission of Sealed Quotations.
7. If bidder wishes to submit the Cash Security, the cash should be deposited in Sundry Creditors Account No. 2109999/011/002/524 at Nepal Rastra Bank, Nepalgunj Office, Banke and submit the cash receipt along with Sealed Quotation.
8. If the last date of purchasing and/or submission date falls on a public holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
9. Nepal Rastra Bank reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.