



Invitation for Bids

Nepal Rastra Bank
Assets and Service Management Department
Baluwatar, Kathmandu, Nepal

Invitation for Electronic Bids for the Supply and Delivery of Laser Printer 98 Sets

Date of publication: 2080/10/19

Invitation for Bids No: NRB/GOODS/NCB/03/080/81

1. **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu, Nepal** invites *electronic* bids from eligible bidders for the procurement of **Laser Printer 98 Sets** under National competitive bidding – Single Stage Single Envelope procedures.

IFB NO.	PARTICULARS	BID SECURITY AMOUNT (NRS.)	DOCUMENTATION FEE (NRS.)
NRB/GOODS/NCB /03/080/81	Supply & Delivery of Laser Printers- 98 Sets	NRS. 1,65,000	NRS. 3,000

2. Eligible bidders may obtain further information and inspect the bidding documents at the office of *Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu, Nepal*, Email: gsd@nrb.org.np, Tel: +977-01-5719615/616/617 (Ext- 239, 365) or may visit PPMO e-gp system www.bolpatra.gov.np/egp.
3. Bidding documents is available online or can be downloaded from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below.

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Nepal Rastra Bank Name of office: Banking Department

Office Account no.: 1100000-030-012-524

Rajaswa (revenue) Shirshak no.: Miscellaneous Income, Financial Management Department

4. Pre-bid meeting shall be held at *Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu* at **2080/11/09 at 11 Hours**.
5. Electronic bids must be submitted to the office *Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu* through PPMO's e-GP system www.bolpatra.gov.np/egp on or before **12 Hours** on **2080/11/20**. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at **15:00** on **2080/11/20** at the office of *Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu*. Bids must be valid for a period of **90 Days** from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. **1,65,000**, which shall be valid for at least 30 days beyond the validity period of the bid (**i.e. 2081/03/21**).
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the **bid and** bid security shall remain the same as specified for the original last date of bid submission.