



## Invitation for Bids

**Nepal Rastra Bank**  
**Assets and Service Management Department**  
**Baluwatar, Kathmandu**

Date of publication: 2081/12/12  
Invitation for Bids No: NRB/GOODS/NCB/02/081/82

1. **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu** invites **electronic** bids from eligible bidders for the procurement of **Laser Printer** under National competitive bidding – Single Stage Single Envelope procedures.

IFB NO.	PARTICULARS	BID SECURITY AMOUNT (NRS.)	DOCUMENTATION FEE (NRS.)
NRB/GOODS/NCB /02/081/82	Supply & Delivery of Laser Printer - 85 Sets	NRS. 1,00,000	NRS. 3,000

2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu, Nepal**, Email: [asmdadmin@nrb.org.np](mailto:asmdadmin@nrb.org.np), Tel: 977 1 5719641, 5719642, 5719643, 5719653, 5719659 or may visit PPMO egp system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
3. Bidders shall download the bidding documents for e-submission from PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajaswa (revenue) account as specified below.  
**Information to deposit the cost of bidding document in Bank:**  
  
Name of the Bank: Nepal Rastra Bank    Name of Office: Banking Department, Thapathali  
Office Account no.: 1100000-030-012-524  
Rajaswa (revenue) Shirshak no.: Miscellaneous Income, Financial Management Department
4. Pre-bid meeting shall be held at **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu, Nepal** at 2082/01/02 at 1200 Hours.
5. Electronic bids must be submitted to the office **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu, Nepal** through PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) on or before 1100 Hours on 2082/01/16. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at 1200 Hours on 2082/01/16 at the office of **Nepal Rastra Bank, Assets and Service Management Department, Baluwatar, Kathmandu, Nepal**. Bids must be valid for a period of 90 days from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. **1,00,000**, which shall be valid for 30 days beyond the validity period of the bid (i.e. 2082/05/11).
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.